

A REQUEST FOR PROPOSAL
FOR
PERSONAL SERVICES CONTRACT

Department of Highways
Professional Services Procurement Bulletin 2013-03
Jessamine/KY 1980/7-414.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County – Jessamine

Route – KY 1980

Item No – 7-414.00

Project Description – Improve Roadway Geometrics, Typical Section, and Roadway Hazards on KY 1980 (Brannon Road) from US 68 (Harrodsburg Road) to US 27 (Nicholasville Road).

II. PROJECT INFORMATION

Project Manager – Joshua Samples, PE

User Division – Highway Design

Approximate Fee – \$625,000.00 (Preliminary Engineering – Lump Sum Fee)

Project Funding –Federal STP Funding (FD52)

Project Length – 3.205 Miles

III. PURPOSE AND NEED

The purpose of this project is to provide Horizontal and Vertical Geometric Improvements and eliminate the Roadway Hazards that are within an acceptable Typical Section and Clear Zone.

IV. DBE REQUIREMENT

None

V. SCOPE OF WORK

The selected consultant will be required to provide Preliminary Engineering, including the preparation of engineering studies, identification of appropriate typical sections, identifying any utility impacts, performing drainage design, developing dependable cost estimates, conducting and preparing documents for public meetings, and providing documents, and/or plans to be used in obtaining an approved Environmental Document.

This project will be advanced to Final Roadway Design, with a Contract Modification. The selected consultant will then be required to provide engineering services to perform Final Roadway Design, including the preparation of any design studies, drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates.

VI. SPECIAL INSTRUCTIONS

Railroad Crossing Design must meet Typical Railroad Geometric Standards.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

VII. AVAILABLE STUDIES

[DNA Study](#)

VIII. METHOD OF DESIGN

The selected consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

The Department will provide any necessary Environmental Services. The anticipated environmental document is a CE Level 1.

X. PHOTOGRAMMETRIC SERVICES

The Department will be responsible for obtaining the aerial photography and will furnish manuscripts on computer disks in DGN format.

XI. STRUCTURE DESIGN

The selected consultant shall do the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The structure design will be performed by the Selected Consultant. Structure Design Services will be negotiated and included in the original contract agreement. Prequalification in the area of structure design is required to be identified in the consultant's Response to Announcement.

XII. GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services required for the project.

XIII. TRAFFIC

Traffic projections and related information will be provided by the Department.

XIV. UTILITY DESIGN

The selected consultant may be requested to provide utility related services for this project, which may include construction inspection.

XV. PREQUALIFICATION REQUIREMENTS

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

ROADWAY DESIGN

- [Rural Roadway Design](#)
- [Urban Roadway Design](#)
- [Surveying](#)

STRUCTURES

- [Spans under 500 feet](#) (including Culvert Design)

XVI. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • October 10, 2012 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • October 17, 2012

SECOND SELECTION COMMITTEE • November 1, 2012

PRE-DESIGN CONFERENCE • November 15, 2012

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • December 5, 2012

CONTRACT NEGOTIATIONS • December 19, 2012

NOTICE TO PROCEED • February 6, 2013

XVII. PROJECT SCHEDULE

PRELIMINARY LINE AND GRADE INSPECTION • September 15, 2013

ENVIRONMENTAL ASSESSMENT • December 15, 2013

FONSI • March 15, 2014

JOINT INSPECTION • June 1, 2015

R/W UTILITY PLANS • October 1, 2015

FINAL PLANS • October 1, 2017

XVIII. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (10 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (10 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (10 Points)
5. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XIX. SELECTION COMMITTEE MEMBERS

1. Joshua Samples, PE, User Division
2. Jeff Jasper, PE, User Division
3. Rachel Mills, PE, Secretary's Pool
4. John Moore, PE, Secretary's Pool
5. James Rogers, Governor's Pool

